Little Staughton Parish Council	Doc Ref No:	PC Agenda May 2022
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	Prepared by:	M Jordan, Parish Clerk

AGENDA

Meeting Title:	Parish Council Meeting	Month/Year:	**May 2022**
Venue, Date & Time:	The Chapel Schoolroom on 25th May 2022 at 7. 30pm.Following the Annual General Parish Meeting.	Meeting No:	**2**

Item No.		Action by
1.	**Apologies for absence.** Cllr.K.Head.	
2.	**Disclosure of Interest** *Members are reminded that they must disclose both the existence and the nature of any personal and/or prejudicial interest that they have in any matter to be considered at this meeting in accordance with the Council's Code of Conduct.*	All
3.	**Open Forum.** **Standing orders will be suspended to allow any members of the public present to raise any issues they may have. As per Standing Orders the time limit per item is 10mins.**	
4.	**Minutes from the last meeting-**to approve and sign Minutes of The Parish Council Meeting on 20th April 2022.	Chair
5.	**Matters arising** from the previous meeting minutes that are not covered by agenda items.	
6.	**Playing Field.**	
6.1	Playing Field Update	Cllr. Baker
7.	**Highways.**	Cllr. Sargeant.
7.1.	Update.	
8.1	**Finance:**	Clerk
8.1.	**Bank Balances** on 30th April 2022 1. Treasurers (Current) Act: £8350.17 -TBC 2. Business Instant Access (Savings) Act: 2312.97 TBC 3. Instant Access Online (Pathfinders) Act: £23972.03 - TBC .	Clerk
8.2.	**Income during Month** on 30th April 2022. 1. Bank Interest (Savings) Acc: £0.02. 2. Instant Access Account (Pathfinders Acc): April- £0.18. 3. CIL Payment- £8131.98	Clerk
9.3		Clerk

	Who	Payment Description	Amount	Type of payment	PoA Ref.
1.	M.Jordan	Salary	**£**	Online - Banking	09/May2022
2.	HMRC	Clerks Tax	**£**	Online-Banking	10/May2022

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	3.	B.Foster	Memorial Plants	**£28.02**	Online – Banking	11/May2022
	4.	M.Jordan	Mower Fuel	**£24.86**	Online-Banking	12/May2022
	5.	BATPC	Affilliation Fees	**£109.00**	Online-Banking	13/May2022
	6.	Agriplant Ltd	Village Cut	**£78.00**	Online-Banking	14/May2022
	7.	Waddingtons Ground Care	Playing Field Cut - 3	**£120.00**	Online-Banking	15/May2022
	8.					

	Payments for authorization (including cheques and/or payments to be made via online banking. **It was resolved** that all the above payments were approved by the Parish Council and the Payment for Authorization forms were duly signed by two Parish Council members.	
9.4	**Annual Accounts –** circulated.	Clerk
9.5	**Insurance Renewal –** Update.	Clerk
10.	**Planning.**	Clerk
10.1	Update on Planning Applications.	
10.2		
11.	**Police Matters**.	Clerk
11.1	Crime Figures-circulated	
12.	**Village Hall.**	Cllr.Sweatman
12.1	Report.	
13.	**Borough Councillor Wootton Report.** To be circulated.	Cllr Wootton.
14.	**Correspondence received:** 1. Jobs Hub – circulated. 2. Borough News – circulated. 3. Press Release -River Festival- circulated 4. Sector Funding Survey – circulated. 5. Bedrorf Borough Business News – circulated. 6. Jobs Hub – circulated. 7. Beds Borough News – circulated.	
15.	**Councillors Information:** Richard Fuller Surgery	Chair
16.	**Date of next meeting** – **Wednesday June 2022 at 7.30pm.in The Chapel Schoolroom.**	

M Jordan, Parish Clerk