Little Staughton Parish Council	Doc Ref No:	PC Agenda May2024
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	Prepared by:	M Jordan, Parish Clerk

AGENDA

Meeting Title:	Parish Council Meeting	Month/Year:	**May 2024**
Venue, Date & Time:	The Chapel Schoolroom on 17th April 2024 at 7.30pm.	Meeting No:	**2**

Item No.		Action by
1.	**Apologies for absence.** Cllr.K.Head.	
2.	**Disclosure of Interest** *Members are reminded that they must disclose both the existence and the nature of any personal and/or prejudicial interest that they have in any matter to be considered at this meeting in accordance with the Council's Code of Conduct.*	All
3.	**Open Forum.** **Standing orders will be suspended to allow any members of the public present to raise any issues they may have. As per Standing Orders the time limit per item is 10mins.**	
4.	**Minutes from the last meeting-** to approve and sign Minutes of The Parish Council Meeting on 17th April 2024.	Chair
5.	**Matters arising** from the previous meeting minutes that are not covered by agenda items.	
6	**Solar Farm Update.**	Cllr.K.Head.
7.	**Playing Field.**	
7.1	Playing Field Update.	Cllr. Baker
8.	**Highways.**	Cllr. Sargeant.
8.1.	Update.	
9.	**Finance:**	Clerk
9.1.	**Bank Balances** on 30th April 2024. 1. Treasurers (Current) Act: £4435.63.. 2. Business Instant Access (Savings) Act: £5799.80. 3. Instant Access Online (Pathfinders) Act: £18525.82. .	Clerk
9.2.	**Income during Month** on 30th April 2024. 1. Bank Interest (Savings) April- Acc: £5.98.. 2. Instant Access Account (Pathfinders Acc): April- £19.12. 3. Pathfinders - £90.00	Clerk
9.3		Clerk

	Who	Payment Description	Amount	Type of payment	PoA Ref.
1.	M.Jordan	Salary	**£328.30**	Online -Banking	06/May2024
2.	HMRC	Clerks Tax	**£43.60**	Online-Banking	2/April2024
3	M.Jordan	Rails for memorial	**£90.00**	Online-Banking	08/May2024
4.	Viking	Newsletter Supplies	**£124.64**	Online-Banking	09/May2024

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	5.	Agriplant Ltd	Village Cut – 2	**£78.00**	Online-Banking	10/May2024
	6.	M.Jordan	Stain	**£36.00**	Online-Banking	11/May2024
	7.	Waddingtons Groundcare	PlayingField Cut - 2	**£120.00**	Online-banking	12/May2024
	8.	Agriplant Ltd	External Cut -1	**£210.00**	Online -Banking	13May2024
	9.	Jordans Garage	Strimmer Repairs	**£38.00**	Online -Banking	14/May2024
	10	Jordans Gargae	Mower Oil/Fuel	**£29.60**	Online -Banking	15/May2024
	11.	Royal British Legion	D Day Wreaths	**£75.00**	Cheque	16/May2024

	Payments for authorisation (including cheques and/or payments to be made via online banking. **It was resolved** that all the above payments were approved by the Parish Council and the Payment for Authorization forms were duly signed by two Parish Council members.	
9.4	**Accounts 2023-24**	Clerk
	Accounts to be explained and approved.	
9.5	**Insurance**	Clerk
	To discuss renewal of PC insurance.	
10.	**Planning.**	Clerk
10.1	Update on Planning Applications.	Clerk
10.2	23/02346/PIP – Permission in Principle for 4 Dwellings at Land South of Brook Farm Chase. This has gone to appeal on 14.6.24.	Clerk
11.	**Police Matters**.	Clerk
11.1	Crime Figures-circulated Letter from new Police Commissioner PCC J.Tizzard -circulated. Letter from Festus Akinbusoye – circulated.	
13.	**Borough Councillor Report.** To be confirmed	
14.	**Correspondence received:** 1. Jobs Hub – 26.4.24 2. BRTA News – circulated. 3. Borough News – circulated 4. Parents Survey – circulated. 5. B.B.C. Questionaire – circulated. 6. Borough News – 1.5.24 – circulated. 7. Jobs Hub -5 .5.24 – circulated	
15.	**Councillors Information:**	Chair
16.	**Date of next meeting – Wednesday 19th June 2024 in The Chapel Schoolroom at 7.30pm.**	

AGENDA

M Jordan, Parish Clerk