| Little Staughton Parish Council | Doc Ref No: | PC Agenda:April 2025 |
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| | Prepared by: | M Jordan, Parish Clerk |

# AGENDA

| Meeting Title: | Parish Council Meeting | Month/Year: | **April 2025** |
|---|---|---|---|
| Venue, Date & Time: | The Chapel Schoolroom on 16th April 2025 @ 7.30pm. | Meeting No: | **1** |

| Item No. | | Action by |
|---|---|---|
| **1.** | **Apologies for absence.** | |
| | Cllr.Wilkinson | |
| **2.** | **Disclosure of Interest**<br>*Members are reminded that they must disclose both the existence and the nature of any personal and/or prejudicial interest that they have in any matter to be considered at this meeting in accordance with the Council's Code of Conduct.* | All |
| **3.** | **Open Forum.**<br>**Standing orders will be suspended to allow any members of the public present to raise any issues they may have. As per Standing Orders the time limit per item is 10mins.** | |
| **3.1** | .Solar Farm – Any Updates. | |
| **4.** | **Minutes from the last meeting-** to approve and sign Minutes of The Parish Council Meeting on 19th February 2025. | Chair |
| **5.** | **Matters arising** from the previous meeting minutes that are not covered by agenda items. | |
| **6.** | **Playing Field.** | |
| **6.1** | Playing Field Update. | Cllr. Baker |
| **7.** | **Highways.** | Cllr. Sargeant. |
| **7.1.** | Update. | |
| **8.** | **Finance:** | Clerk |
| **8.1.** | To Agree Payments for the Month – April 2025<br>. | Clerk |
| **8.2.** | Income For March – Nil<br>Interest – Savings Account- £ 5.13. | Clerk |
| **8.3** | | Clerk |

| | Who | Payment Description | Amount | Type of payment | PoA Ref. |
|---|---|---|---|---|---|
| 1. | M.Jordan | Salary | **TBC** | Online -Banking | 01/Apr2025 |
| 2. | HMRC | Clerks Tax | **TBC** | Online-Banking | 02/Apr2025 |
| 3 | | | | | |

| | | |
|---|---|---|
| | **Payments for authorisation (including cheques and/or payments to be made via online banking.**<br>**It was resolved** that all the above payments were approved by the Parish Council and the Payment for Authorization forms were duly signed by two Parish Council members. | |
| **9.** | **Planning.** | |

# AGENDA

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|---|---|---|
| **9.1** | Update on Planning Applications | Clerk |
| **9.2** | 25/00617/S73A – Retrospective Planning Permission – Chamge of use to extend garden area. (already carried out) Orpington,Spring Hill,Lt,Staughton. | Clerk |
| **9.3** | 25/00625/S73A – Retrospective Planning permission – Change of use to extend garden area, erection of close boared fence and posy and rails,erection of cycle shed.(already carried out) Braeburn, spring Hill, Lt.Staughton. | |
| **10.** | **Police Matters**. | Clerk |
| **10.1** | Crime Figures-circulated | |
| **11.** | **Borough Councillor Report.** – T.B.C | |
| **12.** | **Correspondence received:**<br>1. Jobs Hub – 21.3.25 -circulated.<br>2. NHS Consultation – circulated.<br>3. BBC Dog Regulations – circulated.<br>4. Jobs Hub -7.3.25 – circulated.<br>5. Jobs Hub – 28.3.25 – circulated<br>6. Jobs Hub – 7.4.25 -circulated.<br>7. B.B.C. Borough News – circulated.<br>8. B.B.C. Business New – circulated. | |
| **13.** | **Councillors Information:**<br>Poppy wreaths | Chair |
| **14.** | **Date of next meeting – Annual General Meeting -Wednesday 1st May 2025 in The Chapel Schoolroom at 7.30pm.Followed by Monthly Meeting.** | |

M Jordan, Parish Clerk