Little Staughton Parish Council	Doc Ref No:	PC Agenda:June2025
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	Prepared by:	M Jordan, Parish Clerk

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Meeting Title:	Parish Council Meeting	Month/Year:	**June 2025**
Venue, Date & Time:	The Chapel Schoolroom on 18th June 2025	Meeting No:	**3.**

Item No.		Action by
1.	**Apologies for absence.**	
2.	**Disclosure of Interest** *Members are reminded that they must disclose both the existence and the nature of any personal and/or prejudicial interest that they have in any matter to be considered at this meeting in accordance with the Council's Code of Conduct.*	All
3.	**Open Forum.** **Standing orders will be suspended to allow any members of the public present to raise any issues they may have. As per Standing Orders the time limit per item is 10mins.**	
3.1	.Solar Farm – Any Updates.	
4.	**Minutes from the last meeting-** to approve and sign Minutes of The Parish Council Meeting19th March 2025.	Chair
5.	**Matters arising** from the previous meeting minutes that are not covered by agenda items.	
6.	**Playing Field.**	
6.1	Playing Field Update.	Cllr. Baker
7.	**Highways.**	Cllr. Sargeant.
7.1.	Update.	
8.	**Finance:**	Clerk
8.1.	To Agree Payments for the Month – May/June 2025 .	Clerk
8.2.	Income For May – Pathfinders - £32.49 Interest – Savings Account- £4.02	Clerk
8.3		Clerk

	Who	Payment Description	Amount	Type of payment	PoA Ref.
1.	M.Jordan	Salary	£298.70	Online -Banking	09/May2025
2.	HMRC	Clerks Tax	£87.20	Online-Banking	10/May2025
3	Waddingtons Ground Services	Playing Field Cut -2	£120.00	Online-Banking	11/May2025
4.	M.Jordan	Fuel	£13.60	Online-Banking	12/May2025
5.	D.Kitchener	Plant Box	£60.00	Online-Banking	13/May2025
6.	Agriplant Ltd	Internal Village Cut	£78.00	Online-Banking	14/May2025

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	7.	Waddingtons Ground Services	Playing Field Cut - 3	£120.00	Online –Banking	15/May2025
	8.	Agriplant Ltd	External Village Cut	£240.00	Online- Banking	16/May2025
	9.	Play Safety Ltd	Playing Field inspection	£148.80	Online-Banking	17/May2025
	10.	Wave	Water	£17.43	Direct Debit	18/May2025
	11.	B.Foster	Memorial Plants	£32.49	Online -Banking	19/May2025
	12.	Clear Councils	Insurance	£648.64	Online -Banking	20/May2025
	13	Lloyds Bank	Bank Charges – May	£4.25	Online -Banking	N/A
	14	M.Jordan	Salary	£308.70	Online –Banking	21/June2025
	15	H.M.R.C.	Clerks Tax	£77.20	Online-Banking	22/June2025
	16	Amazon	Memorial Sign	£26.94	Online-Banking	23/June2025

	Payments for authorisation (including cheques and/or payments to be made via online banking. **It was resolved** that all the above payments were approved by the Parish Council and the Payment for Authorization forms were duly signed by two Parish Council members.	
8.4	**Accounts 2024-25**	Clerk
9.	**Planning.**	
9.1	Update on Planning Applications	Clerk
9.2	25/01092/HPN – New Farm -Single Rear Extension- Notification Only.	
9.3	25/00891/FUL – Change of Use to operational land. Extension to existing sunstation alonside fence and associated works.	
10.	**Police Matters**.	Clerk
10.1	Crime Figures-circulated	
11.	**Borough Councillor Report.** – T.B.C	
12.	**Correspondence received:** 1. Jobs Hub – 2.5.25 - circulated. 2. Jobs Hub – 9.5.25 – circulated. 3. Jobs Hub – 6.5.25 – circulated. 4. Borough News – circulated.] 5. Jobs Hub -23.5.25 – circulated. 6. B.B.C. -Tulip Giveaway – circulated. 7. Jobs Hub – 30.5.25 – circulated. 8. B.B.C. Business News- circulated. 9. B.B.C. Borough News – circulated. 10. Lib/Dem Newsletter – circulated. 11. Jobs Hub -6.6.25 -circulated. 12. B.B.C. Recycling News – circulated.	
13.	**Councillors Information:** B.Foster – Application for grant.	Chair

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14.	**Date of next meeting –Monthly Meeting -Wednesday 16th July 2025 in The Chapel Schoolroom at 7.30pm.**	

M Jordan, Parish Clerk